



# UPPER DARBY TOWNSHIP

100 GARRETT ROAD • UPPER DARBY, PA 19082-3135

July 16, 2021

Ryan Tyrrell, Vice President  
United States Roofing Corporation  
910 E. Main Street, Suite 300  
Norristown, PA 19401

**Re: Notice of Intent to Award  
Roof Rehabilitation Project at the Municipal and Watkins Senior Center  
Our Project Number – UDT-2021-300**

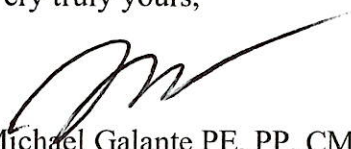
Dear Mr. Tyrell,

Please be advised that your company is the apparent low bidder for the above referenced contract at the Bid Price of 631,800.00. A Contractor Responsibility Determination is hereby issued in accordance with Township Ordinance No. 3012, Standards of Contractor Responsibility and Eligibility.

A copy of this letter and the Contractor Responsibility Certification Checklist (CR-1) will be posted on the Township website and will be made available for public inspection in the Department of Public Works, Room 301. The public inspection period will begin on July 16, 2021 and will last for twenty-one (21) calendar days, ending August 5, 2021.

Should you have any questions please feel free to contact me at 1-610-734-7635.

Very truly yours,



Michael Galante PE, PP, CME  
Township Engineer

cc. Barbarann Keffer - Mayor  
Vince Rongione – Chief Administrative Officer  
Sean Kilkenny, Esq. – Township Solicitor  
Joe Martin – Public Works Director  
Scott Alberts, Director of Administrative Services

**A HOME RULE COMMUNITY**

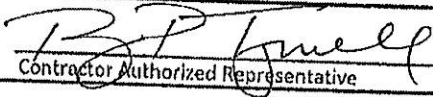
[www.upperdarby.org](http://www.upperdarby.org)

**Contractor Responsibility Certifications**  
(Pursuant to Township Ordinance No. 3012, adopted on 11/06/2013)

Bid Proposal Date: June 11, 2021

Project: Roof Rehabilitation Project at the Municipal Building and Watkins Senior Center

Name of Contractor (or Firm): United States Roofing Corporation

Provisions Description		Check if Completed
Section 3	(a),(b),(g) Contractor Responsibility Certifications are signed by the authorized representative of the firm.	x
	(c).(1) The firm has valid or will obtain all valid licenses, registrations or certificates required to do business in the Township and perform the contract work.	x
	(c).(2) The firm has met bonding requirements of contract.	x
	(c).(3) The firm has not been debarred on any federal, state, or local project in the past three (3) years.	x
	(c).(4) The firm has not defaulted on any project in the past three (3) years.	x
	(c).(5) The firm has not had any type of business, contracting or trade license, registration or other certification suspended or revoked in the past three (3) years.	x
	(c).(6) The firm has not committed a willful violation of federal or state safety laws as determined by a final decision of a court or government agency in the past three (3) years.	x
	(c).(7) The firm and/or its owners have not been convicted of any crime relating to contracting business as determined by a final decision of a court or government agency in the past ten (10) years.	x
	(c).(8) The firm has not within the past three (3) years been found by a final decision of a court or government agency in violation of any law applicable to its contracting business, incl., but not limited to licensing laws, tax laws, prompt payment laws, wage and hour laws, prevailing wage laws, environmental laws or others, where the result of such violation was the imposition of a fine, back pay damages, or any other type of penalty in the amount of \$1,000.00 or more.	x
	(c).(9) The firm will pay all craft employees that it employs on the project the current wage rates and benefits as required under applicable state or federal law for the duration of the referenced project.	x
	(c).(10) The firm participates in a Class A Apprenticeship Program for each separate trade or classification in which it employs craft employees and shall continue to participate in such program(s) for the duration of the project.	x
	(c).(10).(B) The firm and/or its subcontractor provided appropriate Apprenticeship Program documentation for each trade or classification of craft workers.	x
	(c).(11) The firm has all other technical qualifications and resources, including equipment, personnel and financial resources, to perform the referenced contract, or will obtain same through the use of qualified, responsible subcontractors.	x
	(d) The firm has submitted its Statement of Qualifications and Experience.	x
(e) The firm has submitted a Subcontractor List and required subcontractor information - see Section 5.	x	
(f) The firm has provided a statement explaining the relationship if the firm has ever operated under another name or controlled by another company or business entity.	x	
Section 4	(a) Notice of Intent to Award Contract letter was issued to the firm offering the lowest responsive bid. (Date of NOI to Award Contract letter: _____)	
Section 5	(a) Subcontractor(s) List - Includes addresses and description of work to be performed on the project for each listed subcontractor.	
	(b) Subcontractor Responsibility Certification is required for work performance valued at \$50,000.00 or higher - Provide separate Contractor Responsibility Certification Statement for Subcontractor(s).	
Section 6	(e) The Contractor Responsibility Determination shall be issued at least thirty (30) days after the date of the NOI to Award Contract letter. (Date of Contractor Responsibility Determination: _____)	
Section 8	(d) The Contractor and Subcontractor Responsibility Certifications and Subcontractor Lists shall be made available for public inspection for at least twenty-one (21) days. Dates available for public inspection: _____ to _____	
Signature: <u></u> Contractor Authorized Representative		Date: <u>June 11, 2021</u>